



**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, EIGHTH UNITED STATES ARMY**  
**UNIT #15236**  
**APO AP 96205-0009**

REPLY TO  
ATTENTION OF:

EAPC

**15 AUG 2001**

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Instructions for Notification, Counseling, and Election of the Career Status Bonus (CSB/REDUX) Retired Pay Option**

1. **PURPOSE:** To provide implementing procedures for determining eligibility, notification, counseling, and election of the Career Status Bonus (CSB/Redux) Retired Pay Option.

2. **REFERENCES:**

- a. Implementing Message for CSB/Redux, 8 Feb 01.
- b. Army Retirement Services Website: [www.odcsper.army.mil/retire](http://www.odcsper.army.mil/retire).
- c. Uniserv Website: [www.tsp.gov/uniserv/index.html](http://www.tsp.gov/uniserv/index.html).
- e. SIDPERS-3 Procedures ([www.perscom.army.mil/tagd/sidpers3/7-11](http://www.perscom.army.mil/tagd/sidpers3/7-11)).

3. **APPLICATION:** These procedures apply to all units assigned within the Korean Theater with active duty Army personnel assigned/attached.

4. **BACKGROUND:** The FY00 National Defense Authorization Act (NDAA) changed the retired pay system, effective 5 Oct 99, for members who initially entered the military service on or after 1 Aug 86. These members were previously covered under the retired pay provisions of the Military Retirement Reform Act of 1986, (commonly known as Redux). The FY00 NDAA gave these members who met certain qualifications a choice between CSB/Redux and the prior High-3 Retired Pay Plan. Soldiers in that group who are eligible to continue to serve for 20 years and have no Adverse Action pending completion of 15 years of Active Federal Service (AFS), may elect to receive a \$30,000 CSB and retire under the Redux Retired Pay Plan.

5. **PROCEDURES AND RESPONSIBILITIES:**

**a. Unit Responsibilities:**

(1) Unit commanders will notify soldiers at their 14 1/2 year of AFS of their eligibility to make a CSB/Redux election. They will provide a notification packet to the soldier for a decision. The notification packet will consist of the DD Form 2839 (Career

## EAPC

**SUBJECT:** Instructions for Notification, counseling, and Election of the Career Status Bonus (CSB/REDUX) Retired Pay Option

Status Bonus (CSB) election form), and a cover memorandum. An example notification packet is at enclosure 2, available for download at the 8th PERSCOM website (<http://www-8perscom.korea.army.mil/>) or available from the supporting Personnel Service Detachment (PSD).

(2) Commanders must ensure soldiers understand that failure to return the form before the election due date (six months from the notification) will result in an automatic election of High-3.

(3) Unit commanders will ensure that the DD Form 2839 (sections I and II) is completed and signed by the first LTC/O5 in the soldier's chain of command or his/her designee. The following statement must be typed in block 12A of DD Form 2839: "I understand that if I receive the CSB in error, I must repay the full, before tax bonus amount." The soldier will complete section III, IV, or V of DD Form 2839. If a soldier elects CSB/Redux (section IV) the first LTC/O5 in the soldier's chain of command or his/her designee will also complete and sign section VI.

(4) After the DA Form 2839 is completed the unit Personnel Administration Center (PAC) will provide the servicing finance office the original copy for payment not more than ten days before the election effective date. The unit will also provide the servicing PSD a copy of the DA Form 2839 for the soldiers who elect CSB/Redux and the original for all others.

### **b. PSD Responsibilities:**

(1) The servicing Personnel Service Detachment (PSD) will provide MSC commanders a monthly by-name list of soldiers that are eligible for CSB/Redux to assist them in the notification process. The PSD will track CSB/REDUX elections and provide a monthly report to the Theater Army Personnel Services Directorate (TAPS). Additionally, the PSDs will verify DIEMS data during in/out processing, promotion record reviews, and soldier readiness processing (SRPs).

(2) Upon receipt of the completed DA Form 2839 the servicing PSD will enter in the "Special Pay" field (SIDPERS Path S P S P) of the soldier's record: "RB" if the soldier elected CSB/Redux or "RH" if the soldier was eligible for but declined CSB/Redux or wasn't eligible for CSB/Redux. The PSD will also forward the completed DA Form 2839 to the service member's OMPF and maintain a copy of the election form until further notice.

(3) Coordinate for monthly briefings.

### **c. TAPS Responsibility:**

(1) TAPS is the theater proponent for CSB/Redux.

EAPC

SUBJECT: Instructions for Notification, counseling, and Election of the Career Status Bonus (CSB/REDUX) Retired Pay Option

(2) The SIDPERS Interface Division (SID) will provide the PSDs with DIEMS data each month.

6. The CSB/Redux final guidance is at enclosure 1. The notification packet is at enclosure 2 and an information paper on CSB is at enclosure 3.

7. Point of contact is CW2 Lyas, Chief, PSS Ops, DSN 724-7916 or [lyase@usfk.korea.army.mil](mailto:lyase@usfk.korea.army.mil).

FOR THE COMMANDER:

3 Encls  
as

  
E. ERIC PORTER  
COL, AG  
Adjutant General

DISTRIBUTION:  
A